

ABSTRAK

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ANALISIS KEBUTUHAN TENAGA KERJA REKAM MEDIS BERDASARKAN BEBAN KERJA PADA INSTALASI REKAM MEDIS MENURUT METODE ABK-Kes DI RSUD ULIN BANJARMASIN

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RSUD Ulin Banjarmasin mengalami kekurangan sumberdaya manusia pada unit instalasi rekam medis, sehingga terjadi penumpukan tugas atau adanya peran ganda pada petugas yang menyebabkan terjadi keterlambatan pelayanan rekam medis terhadap pasien. Tujuan penelitian untuk mengetahui kebutuhan tenaga kerja rekam medis berdasarkan beban kerja menurut metode Analisis Beban Kerja Kesehatan (ABK Kes) di Unit Instalasi Rekam Medis RSUD Ulin. Penelitian ini menggunakan metode kuantitatif deskriptif dengan metode perhitungan ABK-Kes. Subjek dalam penelitian ini terdiri dari 13 orang petugas. Hasil perhitungan menunjukkan bahwa petugas instalasi rekam medis RSUD Ulin bekerja selama 1.190 jam/tahun dan 71.400 menit/tahun. Komponen Beban kerja dan Norma waktu kerja Petugas mencakup 17 kegiatan dengan rata-rata 3,31 menit, rata-rata SBK 34,844 menit/tahun, kegiatan penunjang 720 menit, dan [FTP 1,0%](#). Dari hasil perhitungan kebutuhan SDM di instalasi rekam medis RSUD Ulin Banjarmasin 45 orang. Saran RSUD Ulin perlu menambah 13 orang petugas rekam medis agar lebih efektif sesuai perhitungan berdasarkan beban kerja.

Kata Kunci : Kebutuhan tenaga Kerja, Rekam Medis, Metode ABK-Kes.

ABSTRAK

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ANALYSIS OF MEDICAL RECORD LABOR REQUIREMENTS BASED ON WORKLOAD IN MEDICAL RECORD INSTALLATIONS ACCORDING TO THE ABK-Kes METHOD AT ULIN HOSPITAL, BANJARMASIN

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RSUD Ulin Banjarmasin is experiencing a shortage of human resources in the medical record installation unit, resulting in a buildup of tasks or a dual role for officers which causes delays in medical record services to patients. The aim of the study was to determine the need for medical record workers based on workload according to the Health Workload Analysis (ABK Kes) method at the Ulin Hospital Medical Record Installation Unit. This study uses a descriptive quantitative method with the ABK-Kes calculation method. Subjects in this study consisted of 13 officers. The results of the calculations show that medical record installation officers at Ulin Hospital work for 1,190 hours/year and 71,400 minutes/year. Components of Workload and Working time Norms for Officers include 17 activities with an average of 3.31 minutes, an average of 34,844 minutes/year of SBK, 720 minutes of supporting activities, and 1.0% FTP. From the results of calculating the need for human resources in the installation of medical records Ulin Hospital Banjarmasin 45 people. Suggestions Ulin Hospital needs to add 13 medical record officers to make it more effective according to calculations based on

workload.*Keywords: Labor Requirements, Medical Records, ABK-Kes Method.*