

## **ABSTRAK**

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### **ANALISIS KERAHASIAAN REKAM MEDIS BERDASARKAN HAK AKSES RUANG FILING DI PUSKESMAS GIRI MULYA TANAH BUMBU**

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Ruang penyimpanan adalah unit rekam medis yang menunjang pelayanan rekam medis dimana berkas rekam medis baik rawat jalan, rawat inap maupun gawat darurat disimpan. Karena rekam medis bersifat rahasia dan mempunyai aspek hukum maka keamanan fisik menjadi tanggungjawab rumah sakit, sedangkan aspek isi dari rekam medis merupakan milik pasien. Tujuan penelitian ini adalah untuk mengetahui bagaimana kerahasiaan rekam medis berdasarkan hak akses ruang *filing* di Puskesmas Giri Mulya. Metode penelitian ini menggunakan metode deskriptif dengan pendekatan kualitatif dengan teknik observasi dan wawancara kepada informan utama dan informan triangulasi. Hasil penelitian tentang kerahasiaan rekam medis didapatkan bahwa Hanya kepala rekam medis Puskesmas Giri Mulya pernah mengikuti pelatihan/seminar/workshop, sedangkan petugas *filing* belum pernah. Petugas yang berwenang untuk mengakses ruang *filing* adalah petugas rekam medis, perawat, dan tenaga kesehatan lainnya. Puskesmas Giri Mulya telah memiliki dana/anggaran biaya untuk sarana dan prasarana unit rekam medis tentang perlindungan berkas dalam aspek kerahasiaan rekam medis yang berasal dari pemerintah daerah. Puskesmas Giri Mulya telah memiliki SOP tentang kerahasiaan rekam medis dan hak akses ruang *filing*. Puskesmas Giri Mulya menggunakan lemari rak penyimpanan sebagai sarana kerahasiaan, akan tetapi pemasangan CCTV diperlukan guna mendukung kerahasiaan rekam medis. Puskesmas Giri Mulya tidak memiliki fasilitas dalam menjaga kerahasiaan berkas rekam medis. Petugas rekam medis di Puskesmas Giri Mulya mengetahui dan memahami informasi tentang kerahasiaan rekam medis.

Kata kunci: Kerahasiaan, hak akses, rekam medis, *filing*

## **ABSTRACT**

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### **ANALYSIS OF CONFIDENTIALITY OF MEDICAL RECORDS BASED ON THE RIGHT OF ACCESS TO THE FILING ROOM AT PUSKESMAS GIRI MULYA TANAH BUMBU**

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*The storage room is a medical record unit that supports medical record services where medical records files both outpatient, inpatient and emergency are stored. Because medical records are confidential and have legal aspects, physical safety is the responsibility of the hospital, while the content aspect of the medical record belongs to the patient. The purpose of this study is to find out how the confidentiality of medical records based on the right to access the filing room at the Giri Mulya Health Center. This research method uses descriptive methods with a qualitative approach with observation techniques and interviews to major informants and triangulation informants. The results of research on the confidentiality of medical records were found that only the head of medical records of puskesmas Giri Mulya had participated in training / seminars / workshops, while the filing officer had never been. The officers authorized to access the filing room are medical records officers, nurses, and other health workers. Puskesmas Giri Mulya already has funds / budget costs for the facilities and infrastructure of the medical record unit on file protection in the aspect of confidentiality of medical records originating from the local government. Puskesmas Giri Mulya has a SOP on the confidentiality of medical records and the right to access filing rooms. Puskesmas Giri Mulya uses storage rack cabinets as a means of confidentiality, but the installation of CCTV is necessary to support the confidentiality of medical records. Puskesmas Giri Mulya does not have facilities in maintaining the confidentiality of medical records files. Medical record officers at puskesmas Giri Mulya know and understand information about the confidentiality of medical records.*

*Keywords: Confidentiality, access rights, medical records, filing*