

ABSTRAK

SALSABILLA TASYA FARADINA. 19D30633

TINJAUAN IMPLEMENTASI KEAMANAN DAN KERAHASIAAN DOKUMEN REKAM MEDIS RAWAT JALAN BERDASARKAN SNARS DI RUMAH SAKIT ISLAM BANJARMASIN TAHUN 2022

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Guna menunjang dan menjaga kerahasiaan rekam medis pasien, dibutuhkan ruang penyimpanan rekam medis yang memenuhi standar. Ruang rekam medis dapat dikatakan baik apabila ruangan tersebut menjamin keamanan serta terhindar dari sesuatu yang membahayakan keamanan dan kerahasiaan rekam medis tersebut. Tujuan penelitian ini adalah untuk mengetahui implementasi keamanan dan kerahasiaan dokumen rekam medis. Metode penelitian yang digunakan adalah penelitian deskriptif kualitatif dengan teknik observasi dan wawancara. Hasil penelitian diperoleh bahwa petugas pendaftaran berjumlah 4 orang dengan latar belakang SMA/ sederajat dan pengalaman kerja sudah 5 tahun, kemudian petugas ruang *filing* berjumlah 2 orang dengan latar belakang SMA dan pengalaman kerja 5 bulan dan 1 tahun. Rumah Sakit Islam Banjarmasin telah memiliki standar prosedur operasional tentang keamanan dokumen rekam medis di ruang *filing* rawat jalan dan tentang hak akses terhadap isi rekam medis. Tetapi, petugas pendaftaran dan petugas ruang *filing* belum mengetahui adanya standar prosedur operasional tersebut. Pelaksanaan keamanan dan kerahasiaan sistem penyimpanan dokumen rekam medis rawat jalan di ruang *filing* Rumah Sakit Islam Banjarmasin diketahui bahwa hanya petugas *filing* yang diizinkan masuk ke ruang *filing* dan pintu ruang *filing* selalu ditutup setelah petugas keluar. Ruang *filing* masih menggunakan kunci biasa dan belum menggunakan sistem *fingerprint*, kemudian disekitar ruang *filing* tidak terdapat cctv untuk meningkatkan sistem keamanan ruang *filing*. Rumah sakit telah memiliki data salinan rekam medis pasien rawat jalan jika terjadi kehilangan data. Selain itu, beberapa pasien membawa dokumen rekam medisnya sendiri ke ruang poli pasien berobat.

Kata kunci: Keamanan, Kerahasiaan, Rekam Medis

ABSTRACT

SALSABILLA TASYA FARADINA. 19D30633

REVIEW OF THE IMPLEMENTATION OF SECURITY AND CONFIDENTIALITY OF OUTPATIENT MEDICAL RECORD DOCUMENTS BASED ON SNARS AT BANJARMASIN ISLAMIC HOSPITAL IN 2022

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In supporting and maintaining the confidentiality of patient medical records, it takes a storage room for medical records that meet standards. The medical record room can be said to be good if the room guarantees security and avoids something that endangers the security and confidentiality of the medical record. The purpose of this research is to find out the implementation of security and confidentiality of medical record documents. The research method used is qualitative descriptive research with observation techniques and interviews. The results of the study were obtained that the registration officers numbered 4 people with a high school education background/equivalent and work experience of 5 years, then the filing room officers numbered 2 people with high school background and work experience of 5 months and 1 year. Banjarmasin Islamic Hospital already has a standard of operational procedures on the safety of medical record documents in the outpatient filing room and on the right of access to the contents of medical records. However, registration officers and filing room officers are not yet aware of the standard of operational procedures. The implementation of the security and confidentiality of the outpatient medical record document storage system in the filing room of Banjarmasin Islamic Hospital is known that only filing officers are allowed to enter the filing room and the filing room door is always closed after the officer leaves. The filing room still uses ordinary keys and has not used a fingerprint system, then around the filing room there is no CCTV to improve the security system of the filing room. The hospital already has a copy of the outpatient's medical records in case of data loss. In addition, some patients bring their own medical records documents to the poly room of the patient for treatment

Keywords: Security, Confidentiality, Medical Records