

ABSTRAK

REHAN FAUJI, 19D30624

TINJAUAN ASPEK KEAMANAN DAN KERAHASIAAN DOKUMEN REKAM MEDIS DI PUSKESMAS SAMBOJA KALIMANTAN TIMUR

KTI. Program Studi D3 Perekam & Informasi Kesehatan. 2022

Keamanan dan kerahasiaan merupakan faktor penting dalam pengelolaan rekam medis. Keamanan rekam medis mempunyai beberapa aspek meliputi aspek fisik, aspek kimiawi, aspek biologis. Aspek fisik, kerusakan seperti kualitas kertas dan tinta yang disebabkan sinar matahari, dan kelembaban. Aspek kimiawi, kerusakan yang disebabkan makanan, minuman, dan bahan kimia. Aspek biologis, kerusakan yang disebabkan jamur dan serangga. Rekam medis bersifat rahasia, artinya tidak semua orang bisa membaca maupun mengetahui isi rekam medis. Tujuan penelitian ini adalah untuk mengetahui tinjauan aspek keamanan dan kerahasiaan dokumen rekam medis di Puskesmas Samboja Kalimantan Timur. Metode yang digunakan yaitu penelitian deskriptif kualitatif. Hasil penelitian meliputi keamanan aspek biologis tidak terdapat kapur barus. Keamanan aspek kimiawi terdapat petugas yang makan dan minum diruang penyimpanan. Keamanan aspek fisik formulir tidak terdapatnya pembatas formulir, formulir berukuran F4, sampul tidak berwarna cerah. Keamanan aspek fisik ruang penyimpanan tidak terdapat fasilitas pendingin ruangan, tidak terdapat alat pemadam api ringan. Kerahasiaan rekam medis, terdapat isi dari Stander Operasional Prosedur hak akses rekam medis kurang lengkap dan ruang penyimpanan tidak terkunci setelah jam pelayanan selesai, dari hasil tersebut disimpulkan bahwa keamanan dokumen rekam medis masih tidak sesuai dengan kriteria untuk menjaga rekam medis, kerahasiaan dokumen rekam medis kurang aman. Maka sebaiknya Puskesmas Samboja Kalimantan Timur menyediakan kapur barus, tidak makan dan minum diruang penyimpanan, menyediakan pembatas formulir dan sampul berwarna cerah, menyediakan alat pendingin ruangan dan alat pemadam api ringan, dan mempelajari lebih luas tentang kerahasiaan rekam medis.

Kata Kunci : Keamanan Aspek Biologis, Kimiawi, Fisik, dan Kerahasiaan Dokumen Rekam Medis, Puskesmas

ABSTRACT

REHAN FAUJI, 19D30624

REVIEW OF SECURITY ASPECTS AND SECRECY OF MEDICAL RECORD DOCUMENT AT PUSKESMAS SAMBOJA EAST KALIMANTAN

KTI. D3 Recorder & Health Information Study Program. 2022

Security and secrecy are important factors in the management of medical records. Medical record security has several aspects including physical aspects, chemical aspects, and biological aspects. Physical aspects, damage such as paper and ink quality caused by sunlight, and moisture. Chemical aspects, damage caused by food, drinks, and chemicals. Biological aspects, damage caused by fungi and insects. Medical records are confidential, meaning that not everyone can read or know the contents of medical records. The purpose of this study was to review the security and confidentiality aspects of medical record documents at the Samboja Health Center, East Kalimantan. The method used is descriptive qualitative research. The results of the study include the safety of the biological aspect, there is no camphor. The security aspect of the chemical is that there are officers who eat and drink in the storage room. The security of the physical aspect of the form is that there is no form limiter, the form is F4 size, the cover is not brightly colored. The security of the physical aspect of the storage room does not have air conditioning facilities, there are no light fire extinguishers. Confidentiality of medical records, there are contents of the Operational Standard Procedure for medical record access rights are incomplete and the storage space is not locked after service hours are over, from these results it is concluded that the security of medical record documents is still not in accordance with the criteria for maintaining medical records, the confidentiality of medical record documents is lacking safe. So it is better if the Samboja Health Center in East Kalimantan provides camphor, does not eat and drink in the storage room, provides form borders and bright colored covers, provides air conditioners and light fire extinguishers, and learns more about the confidentiality of medical records.

Keywords : Security of Biological, Chemical, Physical Aspects, and Confidentiality of Medical Record Documents, Puskesmas