

ABSTRAK

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FAKTOR-FAKTOR RISIKO PADA RUANG PENYIMPANAN REKAM MEDIS DI PUSKESMAS GUNTUNG PAYUNG BANJARBARU TAHUN 2021

KTI. Program Studi DIII Perkam dan Informasi Kesehatan 2021

(vii+91)

Ruang penyimpanan rekam medis merupakan suatu ruangan di unit rekam medis yang bertanggung jawab terhadap penyimpanan, retensi, pemusnahan dokumen rekam medis, dan menyediakan dokumen lengkap isinya, adapun beberapa penyebab terjadinya faktor-faktor risiko pada ruang penyimpanan rekam medis yaitu faktor fisik dan faktor ergonomi serta risiko kecelakaan kerja pada saat bekerja sehingga dari faktor-faktor risiko itu akan berdampak di ruang penyimpanan rekam medis. Tujuan penelitian ini untuk mengetahui apa saja faktor-faktor risiko yang ada di ruang penyimpanan rekam medis di Puskesmas Guntung Payung Banjarbaru tahun 2021. Metode penelitian menggunakan metode deskriptif dengan pendekatan kualitatif dengan subjek penelitian informan utama yaitu koordinator ruang filling dan informan triangulasi yaitu petugas filling/pendaftaran dan petugas pendistribusian rekam medis di Puskesmas Guntung Payung Banjarbaru. Instrumen penelitian ini yaitu pedoman wawancara dan pedoman observasi. Teknik analisis data penelitian ini yaitu analisis data secara kualitatif dengan proses data *collection*, data *reduction*, data *display*, dan *conclusion*. Hasil penelitian ini didapat bahwa faktor risiko pada ruang penyimpanan rekam medis di Puskesmas Guntung Payung Banjarbaru yaitu, faktor fisik pada ruang penyimpanan rekam medis didapatkan bahwa ada terjadi berkas missfile, kerusakan dokumen rekam medis dan juga kondisi ruangan yang sempit. Faktor ergonomi di ruang penyimpanan rekam medis didapatkan bahwa ada kesalahan dalam penempatan berkas rekam medis, berkas rekam medis yang terselip, dan keselamatan dalam pekerjaan yang terjadi di ruang penyimpanan rekam medis, serta dampak risiko didapatkan bahwa ditemukan risiko penularan penyakit seperti Covid-19, nyeri pinggang dan nyeri bahu karena penyimpanan yang menggunakan rak terbuka dan ruangan yang sempit menyebabkan sulit untuk petugas yang bekerja mencari berkas.

Kata Kunci: Penyimpanan rekam medis, faktor fisik, faktor ergonomi, dampak risiko

ABSTRACT

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THE RISK FAKTOR IN THE MEDICAL RECORD STORAGE ROOM AT THE PUBLIC HEALTH CENTER OF GUNTUNG PAYUNG BANJARBARU IN 2021

KTI. DIII Recording and Health Information Study Program 2021

(vii+91)

The medical record storage room is a room in the medical record unit that is responsible for the storage, retention, destruction of medical record documents, and providing complete documents, there are several causes of risk factors in the medical record storage room, namely physical factors and ergonomic factors and the risk of work accidents at work so that these risk factors will have an impact on the medical record storage room. The purpose of this study is to find out what are the risk factors in the medical record storage room at the Public Health Center of Guntung Payung Banjarbaru in 2021. The research method uses a descriptive method with a qualitative approach with the main informant research subject, namely the coordinator of the filling room and triangulation informants, namely the filling/filling officer. registration and distribution of medical records at the Public Health Center of Guntung Payung Banjarbaru. The research instrument is interview guide and observation guide. The data analysis technique of this research is qualitative data analysis with the process of data collection, data reduction, data display, and conclusion. The results of this study found that the risk factors in the medical record storage room at the Public Health Center of Guntung Payung Banjarbaru, namely, physical factors in the medical record storage room, it was found that there was a missfile file, damage to medical record documents and also the condition of the room being cramped. Ergonomics factors in the medical record storage room found that there were errors in the placement of medical record files, tucked medical record files, and safety in the work that occurred in the medical record storage room, as well as the impact of the risk found that the risk of transmission of diseases such as Covid-19, pain was found. waist and shoulder pain due to storage that uses open shelves and narrow spaces make it difficult for officers working to find files.

Keyword: Storage of medical records, physical factors, ergonomic factors, risk impact